



RS MINDS

## RS Minds Training and Consulting

### Business Continuity/Risk/Cyber/IT

Courses	July	Aug	Sep	Oct	Days	Duration
Business Continuity Planning and Crisis Management		06/07	17/18	11/12	2 Days	8 Hours
Crisis, Reputation and Issues Management		26/27	29/30	25/26	2 Days	8 Hours
People Management Skills	29/30		17/18		2 Days	8 Hours
Cyber simulation Exercise workshop		19	20	18	1 Days	8 Hours
Certified Disaster Recovery		23/25	27/29	18/20	3 Days	8 Hours
CISA - Certified Information Systems Auditor			1/3	11/13	3 Days	8 Hours
CISM – Certified Information Security Manager			6/8	25/27	3 Days	8 Hours
CISSP – Certified Information Systems Security Professional		9/13		4/8	5 Days	8 Hours
CRISC – Certified Risk and information systems Control			13/15	4/6	3 Days	8 Hours
GDPR – Certified Data Protection Officer (CDPO)			6/10	11/15	5 Days	8 Hours
GDPR Foundation		27/28		11/12	2 Days	8 Hours

### ISO Standard

Course	July	Aug	Sept	Oct	Days	Duration
ISO 9001:2015 Quality Management System Internal Auditor		12/13	16/17	11/12	2 Days	8 Hours
ISO 14001:2015 Environmental Management System Internal Auditor	28/29		28/29	18/19	2 Days	8 Hours
ISO 45001:2018 Occupational Health and Safety Management System Internal Auditor		05/06	23/24	11/12	2 Days	8 Hours
ISO/IEC 27001 Information Security Management System Internal Auditor		15/16	29/30		2 Days	8 Hours
ISO 22301:2019 Business Continuity Management System Internal Auditor			09/10	12/26	2 Days	8 Hours
ISO/IEC 17025 Laboratory Accreditation Internal Auditor		19/20	23/24	11/12	2 Days	8 Hours
ISO 31000:2018 Risk Management course			22/23		2 Days	8 Hours
ISO 22000 Food Safety Management Internal Auditor		11/12	09/10	11/12	2 Days	8 Hours
ISO 55001:2014 Asset Management System Internal Auditor			01/02		2 Days	8 Hours
ISO/IEC 20000-1 IT service management system Internal Auditor			02/03	18/19	2 Days	8 Hours
ISO 37001:2016 Anti-Bribery management system Internal Auditor		05/06	07/08		2 Days	8 Hours
ISO 56002:2019 Innovation management system Internal Auditor			14/15	11/12	2 Days	8 Hours
ISO 29993:2017 Learning services outside formal education Internal Auditor	26/27		23/24		2 Days	8 Hours
ISO 21001:2018 Educational organizations Management systems Internal Auditor		17/18	23/24		2 Days	8 Hours
AS9100 Lead Auditor	14/16		6/10		5 Days	8 Hours
ISO 13053 Lead Auditor/ Lead Implementer	5/9		11/15	13/14	5 Days	8 Hours
ISO 13485 Lead Auditor/ Lead Implementer	12/16				5 Days	8 Hours
ISO 14001 Lead Auditor/ Lead Implementer		23/27			5 Days	8 Hours

ISO 19600 Lead Compliance Manager	7/11		6/10	7/8	5 Days	8 Hours
ISO 21500 Foundation					2 Days	8 Hours

## Finance

Course	July	Aug	Sept	Oct	Days	Duration
Budgeting, Forecasting and the Planning Process	22/23		03/04	18/19	2 Days	8 Hours
Next Generation Excel: Advanced Business and Financial Reporting	27/28		08/09		2 Days	8 Hours
Fundamentals & Essentials of Corporate Finance	22/23		16/17	11/12	2 Days	8 Hours
Financial Risk, Root Cause Analysis & Problem Solving	22/23		15/16		2 Days	8 Hours
Advanced Auditing Skills		19/20		4/5	2 Days	8 Hours

## HR & Talent Development

Course	July	Aug	Sept	Oct	Days	Duration
Knowledge Management: How to Create an Effective Learning Organization		06/07	28/29	11/12	2 Days	8 Hours
Identifying Training Needs and Evaluating Training		20/21	10/11		2 Days	8 Hours
Train the Trainer: From Design to Delivery		20/21	22/23	4/5	2 Days	8 Hours
Talent Management: Developing Multicultural Leaders		27/28	15/16		2 Days	8 Hours
Certified Innermetrix DISC Professional	Online Certification- for more information, please contact us.					8 Hours
Certified Innermetrix VALUES Professional						8 Hours
Advanced Recruitment, Interviewing and Selection	29/30	25/26	28/29	4/3	2 Days	8 Hours
The Happiness Programs		19/20	16/17		2 Days	8 Hours
Human Resources KPIs: Benchmarking HR Performance		05/06	27/28	18/19	2 Days	8 Hours
Giving Constructive Feedback: Promote trust and help employees become the Best		04/05	15/16		2 Days	8 Hours
HR Analytics: Concepts and Tools for Effective Decision-Making	29/30	25/26	28/29		2 Days	8 Hours
Recruitment, Interviewing and Selection		23/24	28/29	11/12	2 Days	8 Hours
The Balanced Scorecard: Achieving Performance Excellence		05/06	16/17		2 Days	8 Hours

## Banking

Course	July	Aug	Sept	Oct	Days	Duration
Consultative Selling Programme for Branch Manager		19/20	21/22	11/12	2 Days	8 Hours
Consultative Selling Programme for Customer Service Assistant		26/27	29/30	18/19	2 Days	8 Hours
Consultative Selling Programme for Teller		12/13	16/17		2 Days	8 Hours

## Project Management

Course	July	Aug	Sept	Oct	Days	Duration
Introduction to Project Management		13/14		25/26	2 Days	8 Hours
Project Management Techniques			02/03		2 Days	8 Hours
Establishing and Managing the Project Management Office (PMO)		12/13	23/24	11/12	2 Days	8 Hours
Advanced Project Management	29/30		16/17		2 Days	8 Hours
Advanced Negotiation skills for Project Managers		04/05	23/24	4/5	2 Days	8 Hours

Managing Projects - Oil & Gas Industry		18/19	16/17		2 Days	8 Hours
Project Risk Management		19/20	08/09	11/12	2 Days	8 Hours

### Business Process Improvement

Course	July	Aug	Sept	Oct	Days	Duration
How to become a Quality Manager?		19/20	01/02		2 Days	8 Hours
QMS Internal Auditor Programs	22/23		09/10	25/26	2 Days	8 Hours
Total Quality Management (TQM): A Tool Box for Continuous Improvement		26/27	16/17		2 Days	8 Hours
Process Management: Mapping and Improvement		12/13	23/24	11/12	2 Days	8 Hours
The Internal Consultant: Fundamental Consulting Skills		12/13	23/24		2 Days	8 Hours
Six Sigma Yellow Belt		19/20	16/17		2 Days	8 Hours
Six Sigma Green Belt		12/13	29/30	4/5	2 Days	8 Hours

### Health and Safety

Course	July	Aug	Sept	Oct	Days	Duration
HACCP Programs		12/13	12/13	14/15	2 Days	8 Hours
How to become a safety officer?		19/20	16/17		2 Days	8 Hours
HSE Management Auditing Techniques		16/17	23/24	11/12	2 Days	8 Hours
Advanced Occupational Safety and Health	29/30		08/09		2 Days	8 Hours
OH&S Implementer Training			02/03	25/26	2 Days	8 Hours
Accident Prevention Program	27/28		08/09		2 Days	8 Hours
Stress Management		06	03	11	1 Day	4 Hours

### Procurement & Supply Chain

Course	July	Aug	Sept	Oct	Days	Duration
Tendering Procedures and Bid Evaluation	22/23		02/03	6/7	2 Days	8 Hours
Contracts Risk Management & Compliance	20/21		01/02		2 Days	8 Hours
Advanced Contract Management: Planning, Strategy, Development, Legal, Negotiation & Disputes	20/21		01/02	13/14	2 Days	8 Hours
Principles and Best Practices for Supply Chain Management	29/30		09/10		2 Days	8 Hours
Materials and Supply Chain Management	29/30		09/10	27/28	2 Days	8 Hours
Management skills for warehouse supervisors	29/30		09/10		2 Days	8 Hours
Managing and improving warehouse operations	29/30		09/10	11/12	2 Days	8 Hours

## Join Us To Enhance your Knowledge



### Terms and conditions – Online Courses

**Fees:** All course fees / invoices must be paid in full no later than 7 days prior to the course schedule or due date whichever comes first.

**Mode of Payment:** The delegate has the option to pay the course fee directly or request to send an invoice to his/her company/ sponsor. Bank Transfer .

**Attendance Certificate:** A certificate of attendance will be rewarded to those delegates who successfully completed/ attended the entire course/ RS MINDS reserves the right to cancel or amend a course without penalty or compensation; we will provide you with a 7 days written notice. Where possible we will offer you an alternative course/ date , should the alternatives not be satisfactory you will be entitled to a full refund.

If a confirmed registration for a course to be conducted is cancelled less than 5 calendar days prior to the course start date, a substitute participant may be nominated to attend the same course, or a 20% cancellation charge is applied; cancellations after that day or no-show on course day, will not be entitled to any refund.

**Force Majeure:** any circumstances beyond the control of the Company may necessitate postponement, change of seminar venue or substitution of assigned Instructor. The Company reserves the right to exercise this clause and implement such amendments.

**Calls us/Whatsapp @ + 91 966 714 6330**

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